

## **FEDERAL ADVISORY COMMITTEE (FAC) MEMBERSHIP BALANCED PLAN**

### **1. NAME**

Fogarty International Center Advisory Board (Board)

### **2. AUTHORITY**

42 U.S.C. 217a, section 222 of the Public Health Service (PHS) Act, as amended. The Fogarty International Center Advisory Board (Board) is governed by the provisions of the Federal Advisory Committee Act, as amended (5 U.S.C. app.), which sets forth standards for the formation and use of advisory committees.

### **3. MISSION/FUNCTION**

The Board may recommend to the Secretary, in accordance with section 231 of the PHS Act, as amended, acceptance of conditional gifts for study, investigation, or research into matters relating to health science internationally, for the acquisition of grounds, or for the construction, equipping, or maintenance of facilities for the Center.

The Board may review applications for grants and cooperative agreements for research and training and recommend approval of applications for projects which show promise of making valuable contributions to human knowledge; may review any grant, contract, or cooperative agreement proposed to be made or entered into by the Center; may collect, by correspondence or by personal investigation, information as to studies which are being carried on in the United States or any other country and, with the approval of the Director, FIC, make available such information through appropriate publications for the benefit of public and private health entities, health professions personnel and scientists, and for the information of the general public.

The Board may prepare, for inclusion in the Biennial Report prepared by the Director, National Institutes of Health (NIH), under section 407 of the PHS Act, as amended (1) comments reflecting the activities of the Board in the fiscal years in which the report is prepared; (2) comments on the progress of the Center in meeting its objectivities; and (3) recommendations respecting the future directions and program and policy emphasis of the Center.

### **4. POINTS OF VIEW**

The Board is a discretionary Federal Advisory Board. The Board is composed of both scientific and public members. Members are selected based on their scientific expertise and professional competence in research interests and responsibilities paralleling those of the FIC. Of the thirteen members, ten are scientists who are outstanding medial or scientific authorities knowledgeable in the fields of tropical disease, public health, molecular parasitology, preventive

medicine, international health policy, nutrition, and epidemiology. Three members are from the general public and include leaders in the fields of health-related enterprises such as pharmaceutical or life insurance companies, voluntary organizations committed to better public health, international health, and international health law. Among these scientific disciplines will be members knowledgeable in infectious and nutritional diseases that present worldwide problems. Three members shall be appointed by the Secretary from the general public and shall include leaders in the fields of health-related enterprises such as pharmaceutical or life insurance companies, voluntary organizations committed to betterment of public health, international health, and international health law.

The quality, scope, and balance of membership of the Board is constituted to meet the specific requirements of the mandated mission of the Board and of the FIC.

As stated in the charter, all non-Federal members will serve as Special Government Employees.

## **5. OTHER BALANCE FACTORS**

Close attention is given to equitable geographic distribution and to ethnic and gender representation so long as the effectiveness of the Board is not impaired. Appointments shall be made without discrimination on the basis of age, ethnicity, gender, sexual orientation, disability, cultural, religious, or socioeconomic status.

## **6. CANDIDATE IDENTIFICATION PROCESS**

The nomination and selection of members is a major professional responsibility of each advisory committee's manager. The selection process involves long-range planning, and obtaining suggestions and information from many different sources. NIH draws upon numerous resources to select suitable nominees for membership, such as:

- a) personal knowledge of both the required discipline and the scientists who are making significant research contributions to the field;
- b) review of NIH applicant and grantee files as well as curriculum vitae and publications of investigators;
- c) review of major scientific journals and publications in the field;
- d) attendance at relevant professional meetings, these meetings provide a valuable method of keeping informed of significant new studies in the field and of identifying the investigators who are doing the type of research needed; gaining knowledge of the interests and expertise of possible future members and consulting with eminent investigators who may be potential members;
- e) observance of investigators who serve as ad hoc consultants or temporary members at regular scientific and technical peer review committee meetings, and participants on project site visit teams; or those who have provided written collateral opinions on request;

- f) solicitation of names of outstanding investigators from former and current Board members and other leaders in the field;
- g) consultation with scientific and professional staff of the various NIH Institutes and Centers as well as the Office of the Director offices;
- h) observation of applications reviewed by other agencies, especially those having review panels in related disciplines;
- i) self-nomination from qualified individuals.

The NIH Director will select the final nominees submitted to the Secretary for approval and appointment to the committee. The Secretary has the final authority to select and appoint members to this committee. Members will be invited to serve for overlapping four-year terms, except that a member may serve after the expiration of that member's term if a successor has not been appointed. It is anticipated that nominees for these vacancies will be submitted to the Secretary as a group prior to the committee membership end-term dates. Any out of cycle vacancies will be either handled on an individual basis or included with the annual nomination slate.

#### **7. SUBCOMMITTEE BALANCE**

The process for determining Federal advisory committee member balance on subcommittee is the same process for the parent Federal advisory committee.

#### **8. OTHER**

No additional information.

#### **9. DATE PREPARED**

May 6, 2016